

Medication at School

Each School Principal shall authorize two staff members to administer prescribed or non-prescribed oral medication. These designated staff members will participate in an in-service training session conducted by a physician or registered nurse prior to the opening of school each year.

Prescribed or over-the-counter oral medication may be dispensed to students on a scheduled basis upon written authorization from a parent accompanied by written instructions from a licensed Physician or Dentist. Requests shall be valid for not more than the current school year. The prescribed or non-prescribed medication must be properly labeled and be contained in the original container. The dispenser of prescribed or non-prescribed oral medication shall:

- A. Collect the medication authorization form properly signed by the parent and by the prescribing licensed medical personnel;
- B. Store the prescription or non-prescribed oral medication (not more than a one [1] month supply)
- C. in a locked cabinet; and
- D. Maintain a daily record which indicates that the prescribed or non-prescribed oral medication was dispensed.
- E. Provide for supervision by a Physician or registered.

A copy of this policy shall be provided to the parent upon request for administration of medication in the schools, and the parent shall agree in writing that because of the schedule and other responsibilities it is permissible for a dosage or dosages to be delayed or missed. If the parent refuses to accept that condition, the district shall reject the request.

No prescribed medication shall be administered by injection by staff except when a student is susceptible to a predetermined, life-endangering situation. The parent shall submit a written statement which grants a staff member the authority to act according to the specific written orders and supporting directions provided by a physician (e.g., medication administered to counteract a reaction to a bee sting). Staff trained to administer such an injection shall administer such medication.

Written orders for emergency medication, signed and dated, from the Physician shall:

- A. State that the student suffers from an allergy which may result in an anaphylactic reaction;
- B. Identify the drug, the mode of administration, the dose. Epinephrine administered by inhalation, rather than injection, may be a treatment option. The physician must make this decision;
- C. Indicate when the injection shall be administered based on anticipated symptoms or time lapse from exposure to the allergen;

- D. Recommend follow-up after administration, which may include care of the stinger, need for a tourniquet, administration of additional medications, transport to hospital; and
- E. Specify how to report to the physician and any record keeping recommendations.