

## **GRADING AND PROGRESS REPORTS**

The Board believes that the cooperation of school and home is a vital ingredient in the growth and education of the student and recognizes the responsibility to keep parents informed of student welfare and progress in school.

The issuance of grades, written progress reports and parent conferences on a regular schedule serves as the basis for continuous evaluation of the student's performance and determining changes that should be made to effect improvement. These written and verbal reports shall be designed to provide information that will be helpful to the student, teacher, counselor and parent.

The Board directs the Superintendent to establish a system of reporting student progress and shall require all staff members to comply with such a system as part of their teaching responsibility.

At the beginning of each term, each teacher shall specify in writing the student learning goals or standards for his/her respective courses. If participation is used as the basis of mastery of a goal or standard, a student's grades may be adversely affected provided on that day there was a graded participation activity. If the teacher does not so advise students in writing, the teacher may not use attendance and participation in the grading process. Individual students, who feel that an unjust application of attendance or tardiness factors has been made, may follow the appeal process for resolving the differences.

A student's grade report may be withheld until such time the student pays for any school property that has been lost or willfully damaged. Upon payment for damages or the equivalency through voluntary work, the grade report will be released. The student or his/her parents may appeal the imposition of a charge for damages to the Superintendent and Board of Directors.

### Cross References:

Board Policy	3122	Student Absences
	3520	Student Fines, Fees, and Charges

### Legal References:

RCW	28A.150.240(2g)	Basic Education Act of 1977—Certificate Teaching & Administrative Staff as Accountable for Classroom Teaching—Scope—Responsibilities--Penalty
	28A.635.060	Defacing or Injuring School Property—Liability of Parent or Guardian
	28A.600.030	Grading Policies—Option to Consider--Attendance
WAC	180-40-235	Discipline—Conditions & Limitations
	180-44-010	Responsibilities Related to Instruction
	392-210	Washington State Honors Award Program

**Adoption Date: September 16, 2002**  
**College Place School District No. 250**