

# COLLEGE PLACE PUBLIC SCHOOLS

1755 S. College Ave.  
College Place, WA 99324  
(509) 525-4827

**Position:** Intervention/ Prevention Specialist

**Responsible to:** Building Principal

**Terms:** The terms of employment shall be at the discretion of the superintendent. The position is represented by Educational Service Employees of College Place Collective Bargaining Agreement (ESE of CP CBA). This position is classified as regular part-time.

## **Required knowledge and skills:**

- Bachelor degree in any of the following areas: Social Work, Counseling, Intervention Prevention, or Psychology;
- Knowledge of technology;
- Interpersonal skills with students, staff and parents;
- Knowledge and experience in school based student assistance programs.

## **Demonstration of required abilities:**

- Capable of lifting ~ 40lbs ~ 5% of the time, ~ 50% of the work day standing, reaching, bending, stooping, walking and ~ 45% of the time working from a sitting position;
- Work efficiently, effectively and timely;
- Produce work that is accurate, neat and thorough;
- Be reliable, trustworthy and require minimal supervision;
- Ability to facilitate connections between community support organizations and students and families in need;
- Interact and communicate with others in a respectful, courteous and cooperative manner;
- Maintain adaptability by being positive, versatile and flexible;
- Support school rules and District policies and procedures.

**Job Purpose:** Focusing on kids and their learning by implementing comprehensive student assistance programs and professional development for adults, that addresses problems associated with substance abuse and violence.

## **Essential Job Results:**

1. Provides early alcohol/drug and violence prevention and intervention services to students and their families by using substance use screenings, referral information, as well as individual and group counseling.
2. Participates as a member of the Three-Tier Student Assistance Pathway Team (3-TSAP) by assisting in developing, maintaining, and/or enhancing an internal "identification, intervention & referral process" for school staff.

Vision: Focus on kids and their learning  
Mission: Prepare kids for their future beyond College Place Public Schools

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3. Support a drug and violence free environment by providing professional development and awareness opportunities for students, staff, parents and community.
4. Meet student needs by developing support groups that focus on substance abuse and violence prevention.
5. Support program evaluation and review by maintaining program records and files, compiling data and reports as needed to comply with funding requirements.
6. Provide crisis intervention as needed by supporting students and staff in emergency situations.
7. Acknowledges the importance of safety by maintaining a safe and orderly working environment; following safe work practices.
8. Complies with federal, state, and local legal requirements by studying existing and new legislation; anticipating future legislation; enforcing adherence to requirements; advising administration on needed actions as it applies to Safe and Drug Free Schools Program.
9. Protect District by keeping information confidential.
10. Demonstrate the importance of safety by maintaining a safe and orderly working environment and following safe work practices.
11. Contribute to team efforts by accomplishing related results as needed or requested.

\*\*\* ~ denotes approximation

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Employee's Signature

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Date Received

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