

**College Place Public Schools
Regular School Board Meeting
7:00 PM, Meadow Brook School Library
Thursday, July 19, 2007**



MINUTES for Thursday, July 19, 2007

BOARD MEMBERS PRESENT – Chairman Paul Hartwig, John Davin, and Bob Giger

ABSENT BOARD MEMBERS – Julie Hill and Dr. Ginger Ketting-Weller

OTHERS PRESENT – Superintendent Tim Payne, Business Manager Shanda Zessin, Recorder Alison Park-Swanson, and several audience members.

CALL TO ORDER

Chairman Hartwig called the meeting to order at 7:00 PM.

APPROVE CONSENT AGENDA

- **CONSENT AGENDA** – Chairman Hartwig requested that the Consent Agenda be amended upon approval to: add the resignation of Ms. Sue Smith – Life Skills Educational Assistant at Davis Elementary School. Bob Giger motioned to approve the Amended Consent Agenda; seconded by John Davin; and the motion passed unanimously.

Consent Agenda Included:

- APPROVAL OF THE REGULAR AGENDA
- APPROVAL OF 06/21/07 REGULAR BOARD MINUTES
- APPROVAL OF 06/28/07 SPECIAL BOARD MINUTES
- APPROVAL OF THE PAYROLL & ACCOUNTS PAYABLE AS FOLLOWS – General Fund, Voucher No. 999 through No. 1060 in the amount of \$88,644.28; Associated Student Body Fund, Voucher No. 33 through No. 37 in the amount of \$9,342.85; and preliminary payroll in the amount of \$491,399.06.
- **Personnel:**
 - **Hires:**
 - Brookann Sloan – Physical Education Teacher – Davis
 - Leslie Martindale – Bus Driver

Salary Schedules 2007/2008:

Administrative Salary Schedule
Classified Salary Schedule
Off Schedule Classified Salary Schedule
Extra Activity Pay Schedule
Miscellaneous Salaries Index Schedule

Job Sharing Recommendation:

2007/2008 - 5th / 6th Grade Job Share (Tracy Longmire & Elissa Aguilar)

INTRODUCTIONS &/or INFORMATION

- **Next Regular Meeting** – Chairman Hartwig announced that the next regular meeting of the Board will be Thursday, August 16, 2007 @ 7:00 PM in the Meadow Brook School Library.

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REPORTS

- **PTA** – None
- **Principal's Report** – None
- **Budget Presentation** – Chairman Hartwig decided to move this presentation to the Public Hearing.
- **1st Reading of Revision to Board Policy #3114 Part-Time, Home-Based, Off-Campus Students** – Superintendent Payne stated that this Board Policy is currently in place and we are making updates based upon WASDA recommendations – more current legal language.
- **1st Reading of Revision to Board Procedure #3114P - Part-Time, Home-Based, Off-Campus Students** – Superintendent Payne stated that this Board Procedure is currently in place and we are making updates based upon WASDA recommendations.
- **1st Reading of New Board Policy and Procedure #2255 Alternative Learning Experience Programs** – Superintendent Payne, after having many meetings, informed the Board that the Palouse Community Private School contract/agreement will not be happening. Payne stated that this Board Procedure and Policy is new and based upon WASDA recommendations, the School District hopes that this Policy will provide direction for future alternative learning experience programs. Chairman Hartwig stated that copies of these Policies and Procedures will be available at District Office, see Alison Park-Swanson, Administrative Assistant, and action on these revisions will take place at the August School Board Meeting.

COMMENTS &/or SUGGESTIONS FROM THE AUDIENCE

- **2007-2008 Budget Presentation** – Business Manager Zessin reviewed the 2007 – 2008 Budget Power Point Presentation, which the Board received copies. Mrs. Zessin provided the Board the 2007 – 2008 Budget submitted to the ESD. Discussed the financing for the Sager Re-Roofing Project; expenditure comes out of the operating general funds and goes into the debt service fund. (Funding information for the Sager Re-Projects from LOCAL loans and resolutions were provided to the Board of Directors.) September 07-08 Accounts Payable will show the technology update from DELL for the replacement of the teacher workstations – Capital Lease Agreement.
- Mrs. Zessin stated that she and Marcie Knauff met to compare budgets of other districts our size, and the College Place Public Schools is comparable.
- Chairman Hartwig asked about the levy dollar per thousand and Mrs. Zessin stated that the CPPS figure was lower, but within the safe estimate.
- Mrs. Zessin provided, as asked by Dr. Ketting-Weller at the June Board Meeting, a Basic Education Budgeted Funded vs. Actual from Basic Ed. only for staffing of Certificated (Non-Instructional – i.e. Dean of Students), Certificated (Instructional), and Classified.
- Chairman Hartwig asked if there was a contingency in the Sager Roof bid. Mrs. Zessin replied that there was and Mr. Dax Logston from ESD #123 will be carefully managing this project.
- Chairman Hartwig asked about sign-ups for the Davis Preschool Program, to which Mrs. Zessin provided an update and commented that she is still looking into the liability to the District. The Walla Walla Community College Representatives have been out-of-town and a future planning meeting will take place this summer. Mr. Hartwig and Mrs. Zessin discussed the preschool fees and who/how is/the managing the monies/income.
- **Public Hearing of 2007-2008 Budget**

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- **Chairman Hartwig started the Public Hearing at 7:30 PM.**
- **Mr. Ted Knaft** – 420 SE 12th, College Place, WA - asked for more clarification on the Ending Fund Balance. Business Manager Zessin stated that \$427,647 is an estimate – several factors will affect this (i.e. loss of Residential Pilot Grant). Mr. Knaft inquired about the Food Services Program – asking where/why the increase in the budget. Mrs. Zessin explained that College Place Public Schools is a “cash basis” District, and the increasing fuel costs have also increased commodities. Mr. Davin stated that it would cost the District approximately \$100,000 just to make the Sager Kitchen run efficiently (i.e. Refrigeration). Regarding the Sager Re-Roof Project, Mr. Knaft asked what the underbid was for the loan and if there was any money left over for the budget. Chairman Hartwig stated that this project is \$180,000 and replacing the Sager Hallway carpet is currently being evaluated.
- **Mr. Dan See** - 827 South Side, College Place, WA – inquired about “outside student space” (i.e. when it is raining outside before and during recess for the students) and the timeline on the re-roofing project. Superintendent Payne stated that the re-roofing of the Sager Gym will begin the first of August with completion before school begins on August 28, 2007. Mrs. Zessin stated that with timeline of getting the funding, it could go past school start date and business will take place as usual the District, including Special Programs. Mr. See asked, “Will the preschool program look different from past years and how?” Superintendent Payne stated, “Yes, the CPPS Preschool will be working with the Walla Walla Community College Co-Op Pre-School Program with a Parent Board / Not-for-Profit. Principal Drabek and Teacher Ginger Case estimate it will cost \$70.00/monthly per student for the year-long program, with a goal to have the same case load. Mr. See requested a technology update. Mrs. Zessin stated that the 84 teacher workstation replacements, new computers for the Meadow Brook Computer Lab, and a new Sager Hard Drive are to be ordered. Financing is a Lease Program at \$33,000 for 3 years.
- **Ms. Cindy Mehling** - 314 SE 2nd Street, College Place, WA – questioned the heating for the Sager Gym / Cafeteria. Mr. Davin and Chariman Hartwig stated that the Sager boiler will not be used, as it would be a waste of money to run and maintain. It was also stated that the Board is looking at heating options. Mr. Davin stated the Board has lots of options that are cost efficient. Ms. Mehling expressed concern about the Sager carpet molding with roof leaking. Chairman Hartwig stated that not all the monies are going to the students.
- **Karen Griggs** - 367 NE Kingwood, College Place, WA –asked about the Walla Walla Community College Co-Op Pre-School Program “parent required” meetings. Superintendent Payne stated that all parents w/ students in the program will have to participate in the Parent Board in order to remain active and will our program will be restricted to 4 year olds.
- **Chairman Hartwig closed the Public Hearing at 8:09 PM.**

SUGGESTIONS FOR FUTURE AGENDAS

- None

ACTION ITEMS

- **Resolution # 07-2006-2007 - LOCAL – Sager Re-Roof Project – Financing Project** – John Davin motioned to approve the Amended Consent Agenda; seconded by Bob Giger; and the motion passed unanimously.
- **Resolution # 08-2006-2007 – LOCAL – Sager Re-Roof Reimbursement Option** - Bob Giger motioned to approve the Amended Consent Agenda; seconded by John Davin; and the motion passed unanimously.

- **Capital Lease Agreement - Dell Financing Services – Technology Upgrade Project** – John Davin motioned to approve the Amended Consent Agenda; seconded by Bob Giger; and the motion passed unanimously.
- **Resolution # 09-2007/2008 Budget Adoption** - Bob Giger motioned to approve the Amended Consent Agenda; seconded by John Davin; and the motion passed unanimously.

ADJOURNMENT

MR. JOHN DAVIN MADE A MOTION TO ADJOURN; MR. BOB GIGER SECONDED THE MOTION; PASSING UNANIMOUSLY, CHARIMAN HARTWIG ADJOURNED THE MEETING AT 8:25PM.

Secretary to the Board

Chairman of the Board