



COLLEGE PLACE PUBLIC SCHOOLS

Administration Office

107 S.E. 2nd Street, College Place, WA 99324

(509) 525-4827 FAX (509) 525-3741

focusing on kids and their learning....

Annual Notifications

October 2006

This brochure is printed and distributed annually to all parents of students, students, and employees of College Place Public Schools to inform them of their rights and responsibilities. Complete policies and procedures are available in the Administration Office at 107 SE 2nd Street, or on the College Place Public Schools website: www.cpps.org

CHILD FIND

College Place School District offer[s] comprehensive special education services to eligible students in grades preschool through eight. Students above grade eight receive services from Walla Walla Public Schools. Children from birth to age three will be referred to the agency providing those services. All referrals are considered confidential, and services are provided at no cost. The parent, legal guardian, or surrogate parent retains the right to refuse services and are provided other procedural safeguards under federal and state law.

Public school services include screening in areas of suspected disabilities, such as vision, hearing, motor skills, speech, language, and general development. Evaluations in the schools are provided for several areas of suspected disabilities, including learning disabilities, speech and language development, physical impairments, vision or hearing problems, mental retardation, emotional disturbances, autism/pervasive developmental disorders, health impairments, or traumatic brain injuries. A free, appropriate, public education with a full continuum of services is available. For more information concerning eligibility criteria and referral procedures, contact the principal or counselor of your local school or call the College Place School District Special Programs Coordinator Office at 529-5207.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

- (1) The right to inspect and review the student’s education records.
- (2) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading.
- (3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-5901.

For more information please contact the principal or counselor of your local school.

Superintendent: Tim Payne

Board Members: Paul Hartwig, John Davin, Julie Hill, Bob Giger, Ginger Ketting-Weller
College Place Public Schools is an equal opportunity employer and complies with all requirements of the ADA

HEALTH INFORMATION

State law requires that orders from a licensed health care provider for medication and/or treatments and a nursing care plan be in place before a student with a life-threatening health condition attends school (RCW 28A.210). A health condition is considered life-threatening if that condition will put the student in danger of death during the school day if a medication or treatment order is not in place.

SCHOOL EMPLOYEE DISCIPLINARY ACTIONS

State law requires school districts to provide parents and guardians with information regarding their rights under the Washington Public Disclosure Act to request public records regarding school employee discipline. To make a public request, please contact Shanda Zessin, Business Manager at 525-4827. (RCW 28A.320)

TEACHER QUALIFICATIONS

Under federal law, parents and guardians are entitled to request information about the professional qualification of their child's teachers. Such requests can be made to Shanda Zessin, Business Manager at 525-4827.

ATTENDANCE

The compulsory attendance law of the State of Washington requires that any child between 8 years of age and 18 years of age must attend school full time when school is in session unless the child is enrolled in an approved private school, and education center, or is receiving home-based education. Policy and Procedure 3122 defines excused absences, unexcused absences and truancies. This policy and procedure also defines the responsibility of the school district, parent/guardians, and teachers in monitoring school attendance. Based on RCW 28A.225.030, a petition must be filed with the Juvenile Court if a student has 5-7 unexcused absences in a month or 10 unexcused absences in a year, or if a student's unexcused absences cannot be reduced over a period of time.

UNLAWFUL DISCRIMINATION, HARASSMENT, INTIMIDATION OR BULLYING PROHIBITED

District Policy 3207 states harassment, intimidation, or bullying means any intentional written, verbal, or physical act, including, but not limited to, one shown to be motivated by a characteristic in RCW 9A.36.080 (race, color, religion, ancestry, national origin, gender, sexual orientation, or mental or physical disability) or other distinguishing characteristics when the act physically harms a student or damages their property, substantially interferes with a student's education, creates an intimidating or threatening educational environment, or substantially disrupts the orderly operation of the school.

ALCOHOL AND OTHER DRUG USE

District policy 3241 states that parents and students shall be given notice of the standard of conduct the district requires regarding drug and alcohol use. This information is distributed at the building level in the form of a student/parent handbook. Please contact your students' principal to obtain this document. District policy 5201 outlines the responsibilities of employees to maintain a drug free workplace. In summary, District students and staff will not possess, use, deliver, distribute, sell, offer to sell, or arrange to sell, or be under the influence of, or show evidence of having used or abused any controlled substance or counterfeit substance (identified in RCW 69.50.204) or any illicit drugs or alcohol as those terms are used in federal anti-drug and alcohol laws, including 20U.S.C. 3171, 3221, etc., nor will they be in possession of drug paraphernalia as defined by RCW 69.50.102:

1. On the school grounds during and immediately before, or immediately after school hours.
2. On the school grounds at any other time when the school or school grounds are being used for any school activity, function, or event.
3. Off the school grounds at a school activity, function or event.
4. On or off school property when the possession, use, transmission, distribution or sale* of said item(s) has a material and substantial adverse impact on any or all aspects of the educational process.

*RCW 69.50.435 Drugs near schools – Felony

RCW 69.50.204 Schedule 1

20 U.S.C. 3171 et seq Drug-Free School and Communities Act of 1986

TOBACCO

Policy and Procedure 4215 states the use and possession of any and all tobacco products in/on property owned or leased by College Place Public Schools is prohibited. Please note that Washington state law prohibits minors from possessing any tobacco product regardless of how the minor obtained it. (RCW 28A.210.310)

TITLE IX & AFFIRMATIVE ACTION

In compliance with Title IX and the affirmative Action employment program, the following information is provided to the public: The College Place School District Title IX Compliance Officer is Tim Payne, 107 SE 2nd Street, College Place, WA 99324. Phone 525-4827. Appeal procedures for complaints or grievances under the above legislation are available from the District Compliance Officer.

DANGEROUS WEAPONS/THREATS

Policy and Procedure 4210 states that it is a violation of district policy, state and federal law for any person to carry a firearm or dangerous weapon on school premises, including school-provided transportation. This also applies to non-school facilities when being used for school activities. (RCW 28A.600.420, RCW 9.41.280)

PESTICIDE NOTIFICATION

State law requires school districts to notify parents or guardians of students and employees of the school's pest control policies and methods. For information regarding the use of pesticides in the school district, please contact Jeff Klundt, Maintenance Supervisor at 525-0246. (RCW 28A.320.165;RCW 17.21.415[2])

ANNUAL ASBESTOS NOTIFICATION

In accordance with the federal Asbestos Hazard Emergency Response Act (AHERA) regulations, the College Place Public Schools is required to notify parents, teachers, and other employees each year of the availability of Asbestos Management Plans and actions the District is taking to maintain asbestos containing materials in its buildings. The Asbestos Management Plans are maintained and available for review in the College Place Public School administrative office or at the district maintenance /transportation office. If you would like additional information regarding the District's Asbestos Program please contact Jeff Klundt at (509)525-0246.

College Place Public Schools
107 SE 2nd Street
College Place WA 99324

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A Message from Superintendent Tim Payne

“At the October 19, 2006 School Board meeting the Board heard from administration, staff, and community concerning the direction the school district should take in regards to its K-8 facilities. After much discussion, question, and answer, the following action was taken by the Board:

To move the District's K-8 operations to the Meadow Brook/Sager campus:

- a. Reconfigure/Remodel Meadow Brook to house P/K-5;
- b. Reconfigure/Remodel Sager to house 6-8;
- c. Remodel the current Sager Library to be the District Office; and
- d. Move the bus garage out of the Sager Gym to a building of its own - either onsite or to a place in cooperation with the city.

The Board did not take action on the date of a bond, the amount of a bond, or a specific building design. But rather, the Board took action on the above concept. The next School Board meeting will take place on Thursday, November 16th at 7:00 PM in the Meadow Brook Intermediate School library.”